Alternative Safe Pass Renewal Frequently Asked Questions



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1. Who can apply for the Safe Pass Renewal Exam?

Answer: If you currently hold or have previously held a **Safe Pass** card you can renew your card by sitting a computer-based exam in a Pearson Vue exam centre.

2. How do I apply/book an exam?

Answer: First you need to register for your SOLAS online account, to do this you will need your PPSN, Date of Birth and Family Name (Surname) and an active email address. This email address will become your username for logging into your account.

Please visit <u>Safe Pass Information - My SafePass (constructioncourses.ie)</u> for further information and to access useful guides to help you with the process.

N.B. The same email address cannot be used against multiple registrations.

3. What is the cost of the Safe Pass Renewal Exam?

Answer: the exam costs €93.84 which includes the fee for your Safe Pass card.

4. How do I make payment?

Answer: Payment can be made using debit/credit card or voucher when making your online booking.

5. Can my employer pay for the renewal of my Safe Pass card?

Answer: Yes. Employers will be able to purchase vouchers for their employees through the Pearson Vue Voucher Store. A link to the store is available on www.constructioncourses.ie or SOLAS SafePass: Voucher prices & order forms: Pearson VUE. Employers can email the voucher to their employees who can use the voucher when booking their exam.

You can also contact the voucher store on **+44 (0) 161 855 7455** or email them at PearsonVUEVoucherStore@pearson.com

6. Where is the Pearson Vue exam centres?

Answer: To view the list of exam centres, click <u>here</u> and go to "Find an exam centre". You will also see a full list of exam centres through your SOLAS online account when you are making your booking.

7. Will I receive any revision material for my exam?

Answer: Yes, when you log into your SOLAS account you will see 2 tabs

"Profile" and "Revision Material"

Under the Revision Material Tab, you will have access to:

- Official Book of Questions and Answers (500 questions)
- Self-Directed Learning Packs
- Safety Videos
- Toolbox Talks
- Links to Legislation
- Additional information that may be of interest to you

You are strongly advised to take the time to read/study the questions and self-directed learning packs to give you the best chance of passing the exam.

You can also prepare by taking mock exams through the below revision portal.

<u>SafePass Exam - Free Online Revision Portal (safepassrevision.ie)</u>

8. How do I log into my SOLAS online account?

Answer: Once you have activated your SOLAS online account, you can log into it at any time by going to www.constructioncourses.ie and clicking the "Sign In" tab at the top of the page

9. If I notice that my address is incorrect when booking my exam what do I do?

Answer: When you get to the exam centre, they will ask to confirm your address. If it is different to the address, we have on file for you they will amend it. The amended address will be sent to us with your results file and will be updated on our National Construction Schemes Database

10 How long is the exam?

Answer: You have 45 minutes to complete the exam. The exam consists of 50 multiple choice questions, and you must answer 45 questions correctly to pass the exam.

11. What happens if I fail the exam?

Answer: If you fail the exam, you will be able to re-sit the exam by logging into your SOLAS online account and booking a new exam. The cost to re-sit an exam is €29.84. You can re-sit the exam as many times as you need to.

If you fail the exam and choose to renew your card by sitting the existing tutor led programme you can apply for a refund of the card and associated processing fee by logging into your SOLAS online account and selecting refund.

12. Can I resit the exam on the same day?

Answer: It is not advisable that you resit the exam on the same day as we recommend that you study for the exam in advance. However, you can choose to resit the same day by logging into your SOLAS Online account to activate an authorisation for the exam and then contacting the Pearson VUE Call Centre on 1-800-800739. They can book you on an exam manually.

This is subject to the availability of exams at the exam centre. You also <u>MUST</u> have logged into your SOLAS online account to trigger the authorisation.

13. What do I do if I get the message "Registration not available for these details, have you already registered"?

Answer: If you get this message, it means that you have previously registered for an account. You need to proceed to log into your account to make a booking for your test. If you do not know your password, you can choose to reset it, but you need to know the email address that you registered with. If you do not know what email address, you used to register you can email sprenewals@solas.ie with all your details and we can check our registration system.

14. What do I do if I have never had a Safe Pass card?

Answer: You will need to sit the existing one-day Tutor led programme. To find a list of scheduled courses go to <u>My SafePass (constructioncourses.ie)</u>

15. What do I do if I have lost my Safe Pass card?

Answer: If your card is still in date and you want to apply for a replacement you can do so online here <u>Home Page - Solas.CSCS</u>

If your card has expired and you want to renew it, you can register for a SOLAS online account and book the new Safe Pass Renewal exam or attend a tutor led programme to renew your card.

If you cannot find an answer to your problem please visit https://www.constructioncourses.ie/ for more information and user guides or you can email sprenewals@solas.ie