

# Alternative Safe Pass Renewal

How to Book the SafePass Renewal Test



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## How to Book a Test

Before you can book a test, please ensure that you have registered and completed the setup of your SOLAS Online Account

To book a test you need to log into your SOLAS online account.

To log into your account, click on the below link.

[Home Page - My SafePass \(constructioncourses.ie\)](https://www.constructioncourses.ie)

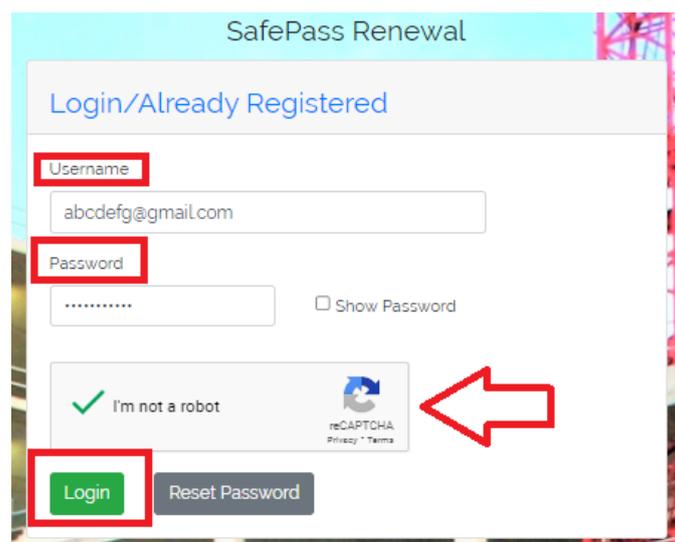
At the top of this page, you will see different tabs click on the "Sign In" tab.



Enter your username\* and password\*\* as indicated and tick the "I'm not a robot" box.

**\*Your username is the email address you registered with when you were creating your account.**

**\*\* Your password is the password you set when prompted by the verification email you received.**



## Alternative SafePass Renewal

Once you have logged into your account you will see a summary of your details under the "Profile" tab.

**Profile** Revision Material

Surname/Family Name  
[Redacted]

First Name  
[Redacted]

Date of Birth  
[Redacted]

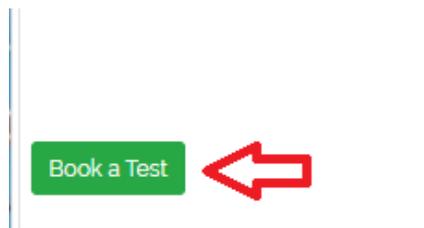
PPS  
[Redacted]

Email Address  
iamregistered@gmail.com

- Please note your email address is your username.
- You must maintain a valid active email account to access this dashboard and manage your appointments etc.

**YOU ARE STRONGLY ADVISED TO STUDY THE REVISION MATERIAL BEFORE BOOKING YOUR TEST.**  
[CLICK HERE TO ACCESS REVISION MATERIAL](#)

At the bottom of your profile you will see a green button that reads "Book a Test", click on this.



You will now be re-directed to the PearsonVue site. This page outlines the policies around the SafePass renewal. Please read through these carefully and click "Agree" at the bottom.

SOLAS - SafePass policies

**Admission Policy**

We ask that you arrive at the test centre 15 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. If you arrive more than 15 minutes late for your appointment, you may be refused admission and the test fees will be forfeited.

You will be required to present one form of original (no photo copies), valid (unexpired) Irish government issued ID, that includes your name and photograph. The name that SOLAS has on file for you must match the ID that is presented on test day. If you do not have the qualifying ID, an International Travel Passport from your country of citizenship is required. If you have any questions or concerns about the ID you are required to bring with you to the testing centre for admittance for your test please contact Pearson VUE customer service at <https://www.pearsonvue.com/solas/contact>.

No personal items may be taken into the testing room. This includes all bags, books not authorised by the sponsor, notes, phones, pagers, watches and wallets.

**Reschedule Policy**

You can reschedule your test up to 48 hours prior to your appointment. To reschedule your test, you must log in through your SOLAS online account. Failure to reschedule in time or failure to appear for your appointment will result in the forfeiture of your test fee.

**Cancellation Policy**

You can cancel your test up to 48 hours prior to your appointment. To cancel your test, you must log in through your SOLAS online account. Failure to cancel in time or failure to appear for your appointment will result in the forfeiture of our test fee.

[Agree](#)

## Selecting the Test Centre

Now you will see "Find a test centre". Your address will automatically populate the search bar if this isn't your correct address, or you want to find a test centre in a different area you can manually enter the details.

For example, if you want to find a test centre near Waterford City just type in Waterford City and Click the "Search" button at the side.

Find a test center

SOL-SPOR: SafePass Renewal

Search

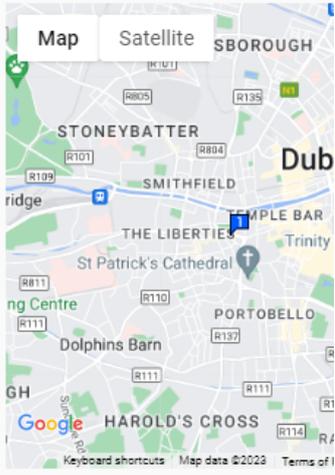
Once you have clicked "search" you will see a list of test centres that are closest to you and facilitate the SafePass Renewal Test. You can select your preferred test centre by clicking the small square to the left of the test centre address.

You can select up to three test centers to compare availability.

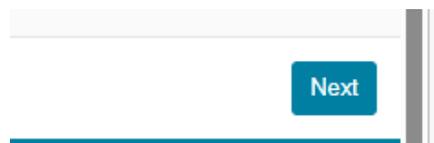
**Helpful hints:**

- The test center information link may provide directions, parking, wheelchair support or other physical access considerations.
- Distance (mi/km) is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

|                                     | Test Center  | Distance               |
|-------------------------------------|--|------------------------|
| <input checked="" type="checkbox"/> | <b>SOLAS CTT Site 1</b><br>1 High Street<br>Dublin<br>D0P9U8<br>Ireland<br><a href="#">Test Center Information</a>                                       | 0.7 <a href="#">mi</a> |
| <input type="checkbox"/>            | <b>SOLAS CTT Site 2</b><br>Block 1<br>Castleforbes House<br>Castleforbes Road<br>Dublin<br>D01A8N0<br>Ireland<br><a href="#">Test Center Information</a> | 1.2 <a href="#">mi</a> |

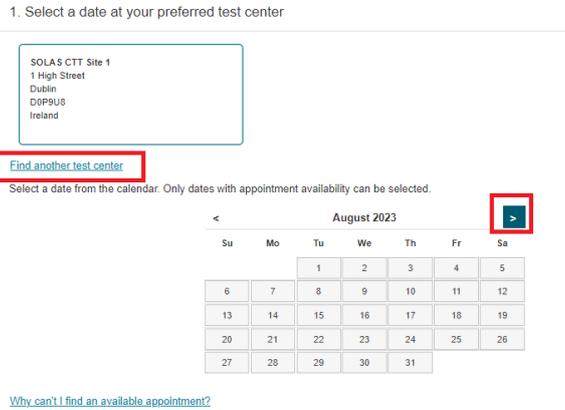


Once you've selected the test centre click the "Next" button on the bottom right-hand side of the page.

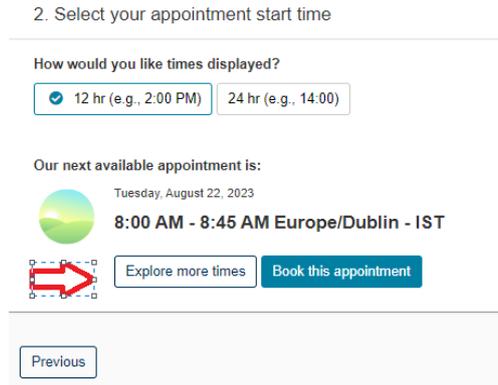


## Selecting the Date and Time

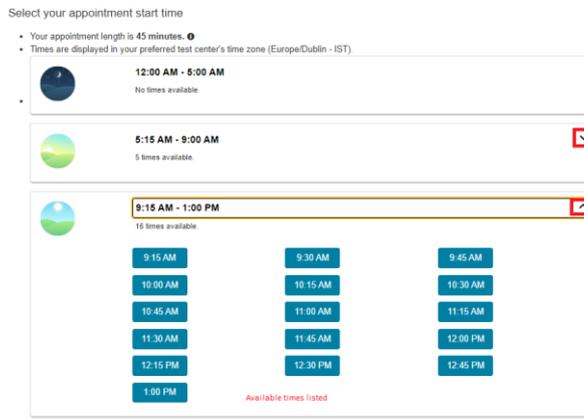
Now you can select your preferred available date. You can navigate through the calendar using the side arrows. If you cannot find a suitable appointment, you can click the link "Find another test centre".



Click on your preferred date in the calendar and then available time slots will appear. If you want to view alternative time slots, click "Explore More Times".



If you choose to explore more times an additional window will open and there will be options to select a time between certain hours of the day. Click the drop-down arrow at the side of each time span to select a specific time.



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Once you select a time that suits, you will see a summary and the option to click "Book this appointment".

### 2. Select your appointment start time

How would you like times displayed?

12 hr (e.g., 2:00 PM)

24 hr (e.g., 14:00)

Would you like to book this appointment?



Tuesday, August 22, 2023

**12:30 PM - 1:15 PM Europe/Dublin - IST**

[Explore more times](#)

[Book this appointment](#)

## Confirming your Selection

You will now be brought to your "Cart" where you can confirm your selection. If you are happy with everything you can go ahead and click "Proceed to Checkout" at the bottom of the screen.

If you want to change your appointment or change the test centre, you can do so by clicking on the hyperlinks.

### Cart

| Description  | Details   | Price | Actions                |
|--|---|-------|------------------------|
| <b>Exam</b><br>SOL-SPOR: SafePass Renewal<br><br>Language: English<br>Length: 45 minutes ● | <b>Appointment</b><br>Tuesday, August 22, 2023<br>Start time: 12:30 PM Europe/Dublin - IST<br><a href="#">Change Appointment</a><br><br><b>Location</b><br>SOLAS CTT Site 1<br>1 High Street<br>Dublin<br>D0P9U8<br>Ireland<br><a href="#">Change Test Center</a> | 93.84 | <a href="#">Remove</a> |

**Total Due**

|                             |                  |
|-----------------------------|------------------|
| Subtotal:                   | 93.84            |
| Estimated Tax:              | 0.00             |
| <b>ESTIMATED TOTAL DUE:</b> | <b>EUR 93.84</b> |

You can enter voucher/promotion codes on the billing screen.

ESTIMATED TOTAL DUE: EUR 93.84

[Proceed to Checkout](#)

## Making a Payment

### Paying by Voucher

If you are paying for the test using a voucher, please click the drop-down arrow and enter the code from your voucher and click "Apply".

**Enter payment and billing**

Order Total

|                                       |       |
|---------------------------------------|-------|
| Subtotal:                             | 93.84 |
| Estimated Tax:                        | 0.00  |
| <b>ESTIMATED TOTAL DUE: EUR 93.84</b> |       |

[Add Voucher or Promo Code](#) ▼  
[What is this?](#)

Voucher/Promotion Code:

SOLAS100%DISC

Apply ←

Once you click "Apply" you will automatically be brought to a summary payment page. Click "Next".

**Enter payment and billing**

Order Total

|                                      |  |
|--------------------------------------|--|
| Subtotal:                            | 93.84  |
| Estimated Tax:                       | 0.00   |
| Promotion Code:                      | -93.84 SOLAS - SafePass 100% discount <a href="#">Remove</a> |
| <b>ESTIMATED TOTAL DUE: EUR 0.00</b> |  |

Required information is marked with an asterisk (\*). Enter information on this page in the single byte alphanumeric characters.

Previous→Next

## Alternative SafePass Renewal

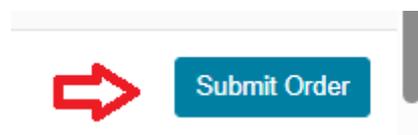
You will now see a summary of your test date, time, and location. You will also see who the exam is booked for and their "SOLAS ID".

| Description  | Details   | Price |
|--|---|-------|
| <b>Exam</b><br>SOL-SPOR: SafePass Renewal<br><br>Language: English<br>Length: 45 minutes | <b>Appointment</b><br>Tuesday, October 24, 2023<br>Start time: 8:00 AM Europe/Dublin - IST<br><br><b>Location</b><br>SOLAS CTT Site 1<br>1 High Street<br>Dublin<br>D0P9U8<br>Ireland | 93.84 |

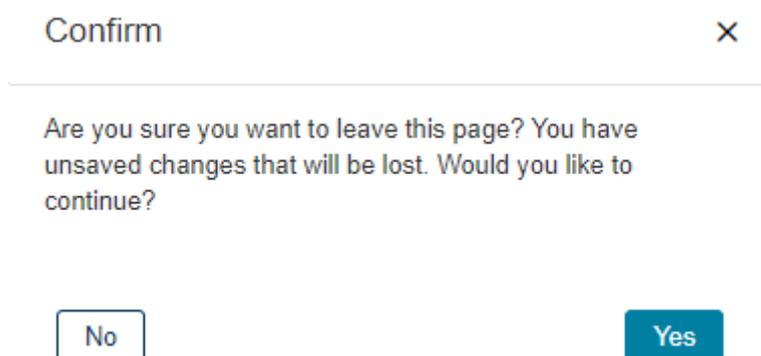
  

| Exams for         | Order Total   |
|-------------------|---|
| Name:<br>Liam ... | Subtotal: 93.84                                       |
| SOLAS ID:<br>CTT3 | Tax: 0.00   |
|                   | Promotion Code: -93.84 SOLAS - SafePass 100% discount |
|                   | <b>TOTAL DUE: EUR 0.00</b>                            |
|                   | EUR 0.00  |

If you're happy to proceed click "Submit Order" on the bottom right-hand side of the screen.



If you are not happy to proceed you can click the "Previous" button which will bring back a page or if you click "Cancel" you will get a pop-up notification asking you to confirm your choice.



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Once you click "Submit Order" your booking will then be confirmed, and a confirmation email will be sent to you.

### You are booked!

Order #: 0000-1519-1235

An email confirmation has been sent to: [lmy, CTT Site 1](#)

[Return to Dashboard](#)

| Description  | Details  | Order Information  | Price |
|--|--|--|-------|
| <b>Exam</b><br>SOL-SPOR: SafePass Renewal<br><br>Language: English<br>Length: 45 minutes ⓘ | <b>Appointment</b><br>Tuesday, October 24, 2023<br>Start time: 8:00 AM Europe/Dublin - IST<br><br><a href="#">Add to your calendar</a> ▼<br><br><b>Location</b><br>SOLAS CTT Site 1<br><a href="#">Test Center Information</a> | <b>Order Number/Invoice</b><br>0000-1519-1235<br><b>Registration ID</b><br>210887473<br><b>Status</b><br>Scheduled | 93.84 |

#### Exams for

Name:

SOLAS ID:

SOLAS ID:

NAME:

#### Order Total

Subtotal: 93.84

Tax: 0.00

Promotion Code: -93.84 *SOLAS - SafePass 100% discount*

**TOTAL PAID: EUR 0.00**

This is not your official payment receipt. Your official payment receipt will be sent to the email address that you have provided.

## Paying with Master or Visa Card

If you are making your payment using Master or Visa Card. Please select one and complete the billing information as required.

Once you have completed the billing information click "Next" at the bottom of the screen.

[Previous](#)



[Next](#)

## Alternative SafePass Renewal

You will now see a summary of your test date, time, location, and cost. You will also see who the exam is booked for and their "SOLAS ID".

| Description  | Details   | Price |
|--|---|-------|
| <b>Exam</b><br>SOL-SPOR: SafePass Renewal<br>Language: English<br>Length: 45 minutes | <b>Appointment</b><br>Tuesday, October 24, 2023<br>Start time: 8:00 AM Europe/Dublin - IST<br><b>Location</b><br>SOLAS CTT Site 1<br>1 High Street<br>Dublin<br>D0P9U8<br>Ireland | 93.84 |

| Exams for          | Order Total   |
|--------------------|---|
| Name:<br>LUCY WOOD | Subtotal: 93.84                                       |
| SOLAS ID:<br>CTT3  | Tax: 0.00   |
|                    | Promotion Code: -93.84 SOLAS - SafePass 100% discount |
|                    | <b>TOTAL DUE: EUR 0.00</b>                            |
|                    | <b>EUR 0.00</b>                                       |

If you are not happy to proceed you can click the "Previous" button which will bring back a page or if you click "Cancel" you will get a pop-up notification asking you to confirm your choice.

**Confirm** ×

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Are you sure you want to leave this page? You have unsaved changes that will be lost. Would you like to continue?

If you're happy with everything click "Agree and Proceed" at the bottom of the screen.

If you wish to read through the Policies and Terms of Sale again you can do so by clicking the hyperlinks.

I acknowledge that I have read and agree to the [Policies](#) and [Terms of Sale](#) and that I will be taken to an external site to complete my order.

## Alternative SafePass Renewal

You will now be brought to the Payment page – please enter your card payment details as requested and click “Pay”

*MerchantLogo*

**Your order**

---

**Total** **EUR 93.84**

Secure payment

VISA

\*\*\*\* \* \* \* \* \*

MM/YY 123 ?

?

Remember my details for future purchases ?

**Pay**

Cancel

Your booking is complete. You will now be brought to a confirmation screen, and you will also receive a confirmation email.

**You are booked!**  
Order #: 0000-1520-6700

An email confirmation has been sent to: billyjoe@gmail.com

[Return to Dashboard](#)

| Description  | Details   | Order Information   | Price |
|--|---|---|-------|
| <b>Exam</b><br>SOL-SPOR: SafePass Renewal<br><br>Language: English<br>Length: 45 minutes ⓘ | <b>Appointment</b><br>Monday, October 23, 2023<br>Start time: 2:00 PM Europe/Dublin - IST<br><br><a href="#">Add to your calendar</a> ▼<br><br><b>Location</b><br>SOLAS CTT Site 1<br><a href="#">Test Center Information</a> | <b>Order Number/Invoice</b><br>0000-1520-6700<br><b>Registration ID</b><br>21088823<br><b>Status</b><br>Scheduled | 93.84 |